

**BENNETT UNIVERSITY
CENTRE FOR DISTANCE AND ONLINE EDUCATION
(BU-CDOE)**

STRUCTURED FEEDBACK MECHANISM



Director
Centre for Distance and Online Education (CDOE)
Bennett University, Greater Noida,
GB Nagar, U.P. – 201310

I. Introduction

Bennett University Centre for Distance and Online Education (BU-CDOE) is dedicated to maintaining high academic standards and providing students with a meaningful and enriching learning experience. A structured feedback mechanism has been established to capture perspectives from multiple stakeholders including students, faculty, alumni, and external experts. This mechanism ensures that program design, delivery, and support services remain relevant, effective, and aligned with institutional goals and national standards.

II. Objective

- To assess the effectiveness of online teaching, learning, and evaluation.
- To capture student experiences regarding course design, digital platforms, and support services.
- To integrate faculty and staff perspectives for improved teaching-learning processes.
- To collect alumni and employer/industry feedback for aligning curriculum with industry needs.
- To use feedback systematically for continuous quality improvement.

III. Feedback Collection Mechanisms:

The feedback process is designed to involve all major stakeholders. Suggestions and valuable insights from each group will help maintain academic quality and learner satisfaction.

A. Students

- Conduct anonymous course evaluations to collect feedback on the content design, delivery, assessments, and overall learning experience.
- Annual program-level surveys to assess overall learning experience and support services.

B. Faculty and Staff

- Structured faculty surveys to gather feedback on curriculum and resources.

C. Alumni

- Alumni surveys to understand program relevance and career impact.
- Feedback via alumni networks on employability, skill development, and lifelong learning needs.

D. External Stakeholders (Employers/Industry Experts)

- Feedback to be taken from employers/industry professionals to gain insights into the relevance and applicability of the curriculum to current industry standards and job market needs.


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IV. Feedback Collection, Analysis and Utilization

A. Collection

- Feedback to be collected through secure online platforms.

B. Analysis

- The collected feedback to be systematically reviewed to identify strengths and specific areas that require.
- improvement in curriculum design, teaching methods, digital platforms, and student support services.

C. Action Taken Reports

- Action Taken Reports (ATR) to be prepared to implement improvements such as revising syllabi, content and strengthening academic resources
- Findings to be presented in program review meetings, Board of Studies discussions and approvals from Academic Council for implementation.
- Feedback outcomes to be used for curriculum revision, improvement of student support services, and enhancement of teaching - learning methods.

V. Confidentiality and Anonymity

- All feedback mechanisms to ensure confidentiality and anonymity of stakeholders.

VI. Structure Feedback Mechanism Cycle (annual process)

Step 1: Feedback Collection

Step 2: Compilation & Analysis

Step 3: Action Taken & Implementation

Step 4: To Present in Board of Studies

Step 5: Review by Academic Council on implementation

This cycle ensures that every feedback loop leads to measurable improvements in the online learning ecosystem.


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STUDENT FEEDBACK FORM

Academic Year:

Program Name:

Survey Questions Related to Curriculum

Q1. Do you believe that the course curriculum effectively prepares imparting technical knowledge and skills required for your career?

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q2. The course curriculum allows for progressive learning – it move from simple to more advanced concept.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q3. The course is coupled with practical example or applications to clarify concepts.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q4. How well does the curriculum accommodate the need of students with diverse backgrounds and learning styles?

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q5. How well do the course and learning outcome as mentioned in the course curriculum align with your career goals and interests?

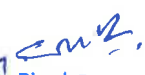
Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q6. The textbooks, along with the supporting reference materials adequately covered the syllabus.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Comments:

Signature:


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FACULTY FEEDBACK SURVEY

Faculty Name:
Name of School/Department:

Program Name:
Academic Year:

Survey Questions

Q1. The current curriculum effectively prepares students for their future careers.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q2. The program provides enough opportunities for students to gain practical experience.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q3. The program curriculum accommodates the needs of students with diverse backgrounds and learning styles?

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q4. Do you feel that the current assessment methods used in the program are effective?

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q5. Design of syllabus was well structured to achieve balance between fundamental and advanced topics.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q6. Curriculum was innovative and periodically updated.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Comments:

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ALUMNI FEEDBACK FORM**Academic Year:****Program Name:****Name of the Alumni:****Survey Questions**

Q1. The curriculum prepared you for your dream career or higher education.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q2. Did you feel adequately challenged by the curriculum coursework?

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q3. The faculty supported your learning and growth in achievement of program objectives.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q4. The curriculum provided for sufficient opportunities for hands-on learning and practical experience

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q5. The curriculum prepared you well for the demands and challenges of the field, industry and technology.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q6. The overall quality of the curriculum and the education you received was as per your expectation.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐**Comments:**

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EMPLOYER FEEDBACK FORM

Academic Year: _____

Name : _____

Designation : _____

Company Name : _____

Q1. The curriculum has provided the adequate technical knowledge to the students.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q2. The curriculum developed is aligned and updated as per the industry needs.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q3. The curriculum has focused on balanced learning of technical and soft skills.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q4. The programme has given the students the ability of continuous learning.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐

Q5. The curriculum has provided the students ability to learn industrial practices fast and adapt themselves.

Strongly Agree ☐ Agree ☐ Neutral ☐ Disagree ☐ Strongly Disagree ☐**Comments:**

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